

CTA Liberty PTO Meeting
 CTA Liberty Library
 Wednesday, November 12, 2024

Meeting Recap

1. 24-25 PTO Budget

- Rachel provided an update on the budget and PTO account activity since 7/1/2024. Current reserves are 25k
- Teacher budgets will be \$200
- The goal of the budget is to maximize profit and income.
- Budget changes
 - The winter dance has typically been planned to break even however, for the current year, it will be turned into a fundraiser
 - We will rely on creative planning for the spring carnival as this is another event that we aim to break, even but lost money last year
 - Sixth grade has elected to get T-shirts with their funds
 - There will be some cost saved by ordering spirit wear through logocommotion. PTO will package and disperse orders.
 - Additional budget changes:

2024-25 INCOME

FUNDRAISER/EVENT	ORIGINAL BUDGET	PROPOSED BUDGET	NOTES
Winter Dance (Jan 2025)	\$2,000	\$3,000	Pending
Spring event (April 2025)	\$-	\$4,000	Pending

2024-25 Expenses

FUNDRAISER/EVENT	ORIGINAL BUDGET	PROPOSED BUDGET	NOTE
Winter Dance (Jan 2025)	\$2,000	\$1,200	Pending
Spring event (April 2025)	\$10,000	\$4,000	Pending

Program expenses	ORIGINAL BUDGET	PROPOSED BUDGET	NOTE
Holiday gift card drive (November 2024)	\$1000	\$300	

Sixth grade celebration (May 2025)	\$1000	\$600	
Library budget	\$5000	\$4000	
Teacher accounts (32 Total)	\$7000	\$6400	\$200/classroom
Specials teacher accounts (3 Total)	\$500	\$600	\$200 each
Band, Orchestra, resource accounts	\$200	\$600	\$200 each
Health assistant and counselor	\$250	\$400	\$200 each
Principal budget	\$1500	\$200	
Room parent/classroom accounts (32 Total)	\$3300	\$2400	\$75/classroom
PTO expenses (Supplies)	\$500	\$250	
CEF scholarship fund	\$1000	-	Paid in full in 2023–24
Other (Original “Wiggle room funds”)	\$3000	\$7000	

2. School Remarks

- Mr. Smith provided an update on staffing and the early open enrollment schedule. Currently there are 704 students with the plan of having 4 teachers/classrooms per grade.
- The school hired a professional to establish the Journey to Excellence school culture guidelines. Mr. Smith shared the values that have been set for the school based on four common goals, what kind of learning experiences, what kind of community involvement, what kind of innovative, creativity, what kind of culture?

3. CEF Scholarship

- The 24-25 1k donation was made as part of last year’s budget.

4. NEHS Shirts

- Pending per pending Free Dress grant.

5. Gardening Club

- The gardening club is new to Liberty with hopes of involving community more and trying to get approved by the board for the entire school. There is an opportunity to have a booth at the carnival and potentially give away seeds.

6. Student Council

- Student council provided an example of the T-shirt. They are requesting PTO approval for. Cynthia will check with Logocomotion.

7. Winter Dance

- In the process of securing the DJ and determining a theme. Looking at the cost of having CUSD cater versus purchasing from Costco or Sam's

8. Spirit Wear

- The plan for winter spirit wear is to open sales on November 12 for three weeks until December 6 for orders and dispersing shirts after winter break.

9. Free Dress

- It is confirmed that PTO can't donate to charities. There is potential to set up a grant process from the free dress funds. PTO will design the new program.
- Outstanding question, will the free dress grant be for T-shirts only?
- Linda will provide a list of the school clubs fees and fundraising capability.

10. Open Forum

Notes

Clarification is needed on Apex money from prior years. The group would like to understand how much Apex has raised.
